



SUBSTITUTE FOLDER ~ A

CLASSROOM RULES, CONSEQUENCES, AND MATERIALS

Classroom Rules

1. _____
2. _____
3. _____
4. _____
5. _____

Consequences

1. _____
2. _____
3. _____
4. _____
5. _____

Materials

- Writing paper is located _____.
- Construction paper is located _____.
- Graph paper is located _____.
- Pencils/pens are located _____.
- Dry erase markers are located _____.
- Colors are located _____.
- Scissors are located _____.
- Glue/rubber cement is located _____.
- Rulers/compasses/protractors are located _____.
- Maps are located _____.
- Eating supplies are located _____.
- Cleaning supplies are located _____.



SUBSTITUTE FOLDER ~ B

DAILY SCHEDULE: Day 1

8:15/8:30 AM

9:00 AM

10:00 AM

11:00 AM

12:00 PM

1:00 PM

2:00 PM

3:00 PM

3:15/3:30 PM

DISMISS



SUBSTITUTE FOLDER ~ J

STUDENTS WITH SPECIAL NEEDS

1. Student name: _____

I.E.P. Category (if applicable):

SPEECH

BEHAVIOR

ACADEMIC

Brief description of modifications/interventions:

2. Student name: _____

I.E.P. Category (if applicable):

SPEECH

BEHAVIOR

ACADEMIC

Brief description of modifications/interventions:

3. Student name: _____

I.E.P. Category (if applicable):

SPEECH

BEHAVIOR

ACADEMIC

Brief description of modifications/interventions:



SUBSTITUTE FOLDER ~ K

DUTIES, SPECIALISTS, RELIABLE STUDENTS, NOTES

Duties

DAY	DUTY LOCATION	RELIEVING	TIME IN	TIME OUT	RELIEVED BY

Specialists

DAY	SPECIALIST	TIME IN	TIME OUT	PURPOSE

Reliable Students

1. _____
2. _____
3. _____
4. _____
5. _____

Notes
